

ELECTRONIC TRANSFERS

INSTRUCTIONS FOR PUBLICLY-TRADED SECURITIES

1. Please complete and sign the attached Direction To Transfer Publicly Traded Securities As A Gift Donation form and Deed of Gift Agreement form and send to Dirk DeGagne (Email: Dirk.DeGagne@calgaryhealthfoundation.ca, Fax: 403-943-0628. The Deed of Gift Agreement form affirms the charitable nature of the gift for Canada Revenue Agency tax receipting purposes.
2. Notify your broker by sending them the Direction To Transfer Publicly Traded Securities As A Gift Donation form, and they will arrange the transfer of securities to Calgary Health Foundation.

For more information, contact:

Name: Dirk DeGagne
Title: Accountant, Calgary Health Foundation
Phone: 403-943-0635
Fax: 403-943-0628
Email: Dirk.DeGagne@calgaryhealthfoundation.ca
Address: 800, 11012 Macleod Trail SE
Calgary, AB T2J 6A5

Calgary Health Trust (operating as Calgary Health Foundation, "CHF") is the registered charity for Alberta Health Services – Calgary (Charitable Registration (B.N.) 89383 4697 RR0001). The donated securities will normally be sold by CHF, and net proceeds from the sale will be available for the project as described in the Deed of Gift Agreement.

Other than possible income tax benefits and any recognition that CHF may provide at its sole discretion in accordance with its practice of acknowledging gifts of this nature, the Donor confirms that neither the Donor, nor any person related to the Donor, will receive a benefit or advantage of any kind, now or in the future as a result of the Donor making the Gift. To assist with the Foundation's costs, including processing, receipting, investment management, stewardship and granting, five percent of the gift will be allocated to CHF.

Electronic delivery can take 2 to 10 days depending on the broker, though 2 days is typical. Mutual funds take 10 to 30 days. Once the securities and Deed of Gift Agreement have been received and confirmed, CHF will issue a charitable tax receipt to the donor. For valuation purposes, the value of the gift shall be the closing market price of the securities comprising the gift at the time the gift is received by CHF.

DIRECTION TO TRANSFER PUBLICLY TRADED SECURITIES AS A GIFT DONATION

**To be completed by the donor/owner of the securities and delivered to
Calgary Health Foundation and your broker**

DONOR:

First Name	Initials	Last Name	
Home Address		City	Province Postal Code
Home Phone	Cell or Work Phone	Fax Number	
Email Address			

BROKER:

Brokerage Firm	Account Number		
Address	City	Province	Postal Code
Broker's Name	Broker's Telephone Number		

Please accept this as your authorization to electronically transfer the following securities representing a charitable gift from my account, account # _____ to:

RBC Dominion Securities ACCOUNT: 701-87345-12

FINS: T002 **CUID:** DOMA **DTC:** 5002

CONTACT:

Name: Pamela Dixon
Title: Associate, RBC Dominion Securities
Phone: (403) 299-7060
Fax: (403) 299-7100
Email: pamela.dixon@rbc.com
Address: Suite 1400, 333 – 7th Avenue SW
 Calgary, AB T2P 2Z1

Quantity of Shares	Name of Security	CUSIP/Symbol

I understand that Calgary Health Foundation will issue a charitable tax receipt in accordance with Canada Revenue Agency guidelines. For valuation purposes the value of the Gift shall be the closing market price of the securities comprising the Gift at the time the Gift is received by Calgary Health Foundation.

Signature of Donor

Date

DEED OF GIFT AGREEMENT

THIS AGREEMENT IS MADE the _____ day of _____, 20__ at _____,

BETWEEN:

_____ (the "Donor") AND Calgary Health Trust (o/a Calgary Health Foundation, "CHF")
Donor Name

WHEREAS CHF receives, invests and manages private gifts, and makes grants to the Alberta Health Services – Calgary Zone, the University of Calgary and other charities to achieve its charitable purposes; and

WHEREAS the Donor desires to make an irrevocable gift to CHF to be used for its charitable purposes.

NOW THEREFORE THE PARTIES AGREE AS FOLLOWS:

1. The Donor has made a very generous outright gift of publicly traded securities to CHF in the aggregate value of approximately \$_____ comprised of _____ {number of shares, units, etc} of _____ {name of security} (the "Gift").
2. The Donor hereby irrevocably gifts, transfers, assigns, delivers and conveys all its right, title and interest in and to the Gift to CHF free and clear of all claims, liens and encumbrances whatsoever, with no consideration whatsoever being given for the Gift by the CHF to the Donor.
3. The Donor has made the Gift with the request, but not the legal obligation, that the Gift be used to support _____ {name of AHS – Calgary zone program, facility, project or, equipment} (the "Project").
4. CHF will accept the Gift and, having considered the Donor's request, will designate the net proceeds realized from the Gift for the Project. If for some reason CHF cannot use the Gift for its originally designated purpose, then CHF may modify this Agreement to enable the Gift to be used for another purpose which coincides with the spirit of the Donor's request as closely as possible. Where possible, CHF will exercise such discretion following consultation with the Donor.
5. This Agreement is a Deed of Gift and is intended to operate as an actual transfer and conveyance of the Gift from the Donor to CHF.
6. To assist with the Foundation's costs, including processing, receipting, investment management, stewardship and granting, five percent of the gift will be allocated to CHF.
7. CHF will issue a charitable tax receipt to the Donor for the eligible amount of the Gift in accordance with Canada Revenue Agency guidelines. For valuation purposes the value of the Gift shall be the closing market price of the securities comprising the Gift at the time the Gift is received by CHF.
8. Following execution of this Agreement, the Donor hereby agrees to initiate immediately the transfer of the Gift to CHF using the directions provided by CHF.
9. From time to time, CHF will provide the Donor with information about the status of the Gift and the Project.
10. This Agreement shall be governed by and interpreted in accordance with the laws of the Province of Alberta.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed as of the day and year first above written.

CALGARY HEALTH FOUNDATION

Donor

Per: _____
Authorized Officer

Witness

Witness